

**Law Practice Management & Technology Section
Executive Committee Meeting**

Friday • January 27, 2006 • 10 am to 4 pm
Loews Santa Monica Beach Hotel

AGENDA		
Item (who)	Desired Outcomes	Time
Welcome (Andrew Elowitt)	<ul style="list-style-type: none"> Welcome to Meeting Francesca Bannerman (CEB liaison) introduced 	15 min
Minutes (Larry Meyer)	<ul style="list-style-type: none"> Minutes discussed, changed (if needed), and approved. 	5 min
Treasurer's Report (Dana Simmons)	<ul style="list-style-type: none"> Changes in section finances described and discussed 	10 min
Alliance Relationships - Corel (Ed P. or Andrew)	<ul style="list-style-type: none"> Progress report 	5 min
Alliance Relationships - ABA Book Deal (Ed B.)	<ul style="list-style-type: none"> Progress report 	5 min
Bar Relations (Ed Poll)	<ul style="list-style-type: none"> Developments in quest for LPM-specific MCLE credit 	10 min
Technolawyer (Yvonne Renfrew)	<ul style="list-style-type: none"> Report on status and developments. 	10 min
Upcoming Meetings (Andrew)	<ul style="list-style-type: none"> Annual Meeting matters discussed Alternate 7/27 meeting date proposed and discussed Details of next meeting reviewed 	20 min
Web and Podcasting (Andrew)	<ul style="list-style-type: none"> Status report on feasibility and desirability for LPMT Discussion of alternatives with state bar 	10min
New Members and Officers (Andrew)	<ul style="list-style-type: none"> Status of new member applications for 2006-2009 term New officers 	20 min
LUNCH BREAK		60 min
Education (Jim Robinson)	<ul style="list-style-type: none"> Annual Meeting programs discussed Identify who (if anyone) will act as informal ambassadors at SEI Discuss idea of LPMT Speakers Bureau LPMT membership benefit one-page and PP slides 	30 min

Membership (Rodger Martin)	<ul style="list-style-type: none"> • Report on ideas for making it easier for program attendees to join LPMT • Discuss advertising in local bar association newsletters • How many of the 143 “free” members ended up joining LPMT for 2006 • Other ideas to boost membership 	30 min
Vendor (Alex Lubarsky)	<ul style="list-style-type: none"> • Report on status and developments. • Standard vendor letter created and posted – how to use • Significance and impact of restriction of “.com” paid links from vendors • Survey of members who have taken advantage of vendor discounts 	25 min
Webroom (Andrew)	<ul style="list-style-type: none"> • Survey use of the webroom • List and troubleshoot problems 	15 min
Law Students / Bridge the Gap (Dana)	<ul style="list-style-type: none"> • Report on status and developments. • Discuss payment for state bar law student data base • Discuss how to connect with law schools • Report on whether West can help market LPMT to law students. 	30 min
The Bottom Line (Mike Tonsing)	<ul style="list-style-type: none"> • Review and discussion or roles, responsibilities, and procedures for publication of each issue • Will issues have themes? • Articles needed? 	30 min
E-newsletter (George)	<ul style="list-style-type: none"> • Which E-newsletter format decided upon • Identify who will be coordinating content • Budget for content and production approved 	20 min
Going Forward (Andrew Elowitt)	<ul style="list-style-type: none"> • Requests for information, resources or support made • Action plans summarized 	10 min